

**American Institute of Constructors**

**Constructor Certification Commission Document No. 52**

**Certification Reinstatement Form**

The Constructor Certification Commission provides the opportunity for certificants who have allowed their certification to lapse for up to three years due to non-payment of annual maintenance fees and/or non-submittal of required Continuing Professional Development documentation to reinstate their certification by paying past certification maintenance fees and/or the outstanding required CPD documentation for the past three years.

To have your certification reinstated you need to complete this form and send it to the Commission Certification Manager no later than 30 days prior to the end of the three year grace period and must include all delinquent certification maintenance fees and outstanding CPD documentation. If you need to determine if you are eligible for reinstatement or the amount of maintenance fees due and/or missing CPD documentation, please contact the Certification Manager.

Name \_\_\_\_\_

CAC or CPC Certificate Number \_\_\_\_\_

Mailing Address \_\_\_\_\_  
\_\_\_\_\_

Email Address \_\_\_\_\_ Phone Number \_\_\_\_\_

I have enclosed the past due maintenance fees and/or required CPD documentation and request that I be reinstated as an CAC or CPC (circle one).

Signed \_\_\_\_\_ Dated \_\_\_\_\_

**Revision History:**

Last Revision: 09/10/2022