

American Institute of Constructors

Constructor Certification Commission Document No. 41

**Chair Evaluation of Commission, Committee, Subcommittee, Panel and
Task Force Members**

Directions: To help the Commission improve the effectiveness of its Committee, Subcommittee, Panel and Task Force Members and its operations, please take the needed time to complete this evaluation and provide it to the designated Member.

Name of Committee, Subcommittee, Panel or Task Force _____

Name of Member being evaluated _____ Date of Evaluation _____

Based on your experience serving as the Chair of on the above named group, please rate the effectiveness of the above named Member on the following items from 1 to 5, with 5 being very effective to 1 being very ineffective. If you rated any item with a 1 or 2 please provide details why in the space provided. NA – Not applicable

Meeting attendance	5	4	3	2	1
Meeting engagement	5	4	3	2	1
Quality of completed assigned work	5	4	3	2	1
Timeliness of completion of work	5	4	3	2	1
Overall effectiveness	5	4	3	2	1

If any of the items are rated with a 1 or 2, please explain why.

Member's strengths

Recommendation(s) to improve overall effectiveness

Revision History:

Last Revision: 11/15/2013