

**American Institute of Constructors**

**Constructor Certification Commission Document No. 40**

**Member Evaluation of Commission Committee, Subcommittee, Panel  
and Task Force Chairs**

Directions: To help the Commission improve the effectiveness of its Committee, Subcommittee, Panel and Task Force Chairs and its operations, please take the needed time to complete this evaluation and provide it to the Commission Chair.

Name of Committee, Subcommittee, Panel or Task Force \_\_\_\_\_

Name of Chair being evaluated \_\_\_\_\_ Date of Evaluation \_\_\_\_\_

Based on your experience serving on the above named group, please rate the effectiveness of the above named Chair on the following items from 1 to 5, with 5 being very effective to 1 being very ineffective. If you rated any item with a 1 or 2 please provide details why in the space provided. NA – Not applicable

Planning meetings	5	4	3	2	1
Conducting meetings	5	4	3	2	1
Technical competence	5	4	3	2	1
Quality of work assigned work	5	4	3	2	1
Timeliness of completion of work	5	4	3	2	1
Overall effectiveness	5	4	3	2	1

If any of the items are rated with a 1 or 2, please explain why.

Chair's strengths

Recommendation(s) to improve overall effectiveness

**Revision History:**

Last Revision: 11/15/2013