

American Institute of Constructors

Constructor Certification Commission Document No. 14

**Non-Disclosure Statement for Members of the Examination
Committee and its Subcommittees**

I _____ (Print Name) agree not to disclose any test questions, test evaluation criteria, or test scoring to candidates, third parties or anyone in the construction industry.

Maintaining security and impartiality (both actual and/or perceived) of the test questions is of the greatest importance to the integrity of the examination process. If test questions or evaluation criteria were to become known to candidates, the purpose of the examination would be defeated. Hence, security shall be maintained during the entire test development and test administration process.

I agree therefore not to take notes or to take anything related to the examination out of the room. All information concerning the examination will be collected at the end of the session including question notes, drafts or copies. I also agree not to ask others to review my work or discuss the test questions with others after the session.

This agreement commits me to maintaining the confidentiality and security of the examinations. Therefore, those individuals who serve on the Examination Committee and/or any of its Subcommittees agree that they are not engaged currently and will not engage during their period of tenure on the Examination Committee and/or any of its Subcommittees in preparing candidates to take the examination.

I attest that I hold the designation of an Certified Associate Constructor (CAC) which allows me to be eligible to write test questions for the Level 1 Fundamentals of Construction Examination. My Certified Associate Constructor (CAC) number is _____.

Or

I hold the designation of Certified Professional Constructor (CPC) which allows me to be eligible to write test questions for the Level 2 Advanced Construction Applications Examination. My Certified Professional Constructor (CPC) number is _____.

Or

I am not interested in attaining either of these designations.

Signature: _____ Date: _____

Version History:

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